

# HD Hyundai Construction Equipment – HR & Recruitment Business Partner

We are seeking a dynamic and experienced **HR & Recruitment Business Partner** to join our team. The ideal candidate will be responsible for managing all recruitment activities and supporting various HR functions to ensure alignment with our business objectives. This role requires a strategic thinker with excellent interpersonal skills and a passion for fostering a positive work environment.

## **Key Responsibilities:**

### **Recruitment Activities:**

- Develop and execute sourcing campaigns to attract top talent.
- Collaborate with external agencies to enhance recruitment efforts.
- Conduct intake meetings with hiring managers to understand role requirements.
- Coordinate the entire recruitment process, ensuring a smooth and efficient experience for candidates.
- Screen candidates and review online assessments to identify the best fit for our organization.

### **HR Business Partner Activities:**

- Lead Learning and Development (L&D) initiatives to support employee growth and development.
- Review and implement HR policies to ensure compliance and best practices.
- Oversee the onboarding process to ensure new hires are integrated successfully.
- Manage talent management processes, including performance reviews and succession planning.
- Conduct exit interviews to gather feedback and insights.
- Drive initiatives focused on employee wellbeing and engagement.
- Ensure internal communications are spread through our intranet and provide a monthly newsletter.
- Create, maintain and improve job descriptions using the Korn Ferry tool, ensuring alignment with evolving role requirements and our internal job architecture framework.
- Act as a key contact for job architecture-related topics, supporting our growing ambition for transparency, internal equity, and compliance with the EU Pay Transparency Directive.

## **Profile:**

- Bachelor's degree in Human Resources, Business Administration, or a related field.
- Proven experience as an HR Business Partner or in a similar role.
- Good level of Excel knowledge and ATS- and LMS-systems.
- Strong knowledge of HR policies, procedures, and best practices.
- A fondness of recruiting.

- Language skills: Dutch and excellent command of the English language is mandatory, French language skills are a bonus.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with all levels of the organization.
- Strong organizational and time management skills.

<https://www.hyundai-ce.eu/>